Evidence for membership

* We will be looking for some proof of elibility for Children's Scrapstore membership. Suggestions are given for each membership type. Please get in touch if you are unsure about what you can show us.

Membership Type - Standard	Type of group	Evidence you can show us
* Proof that you do something with a group of children or adults in a theraputic, care, creative, education or play setting. * Proof that you are authorised to take membership on behalf of the group if you aren't an individual	Play Centres	Staff ID, letter on Headed Paper, centre email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
	Adult or Children's Arts and Craft Workshop Providers	Advertising, website, social media. If a company/group something that has name on.
	Forest Schools	Company ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip, business card
	Artists Collectives	Name on website or official documentation
	Singing and Drama Schools/workshop providers	Letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip, business card
	Puppet and Theatre Companies	Company ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip, business card
	Old People's Homes/Care Homes	Staff ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
	Regular Creche	Staff ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
	Foster Care Agencies	Staff ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
	Art Therapists	Business card, advertising, website, official literature with name on.
	Occupastional Therapists	Business card, advertising, website, official literature with name on.
	Festivals	Name on website, posters, business card, insurance certificate, contract, festival staff Tshirt, lanyard or wrist band
	Companies	Company ID, letter on Headed Paper, company email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip, business card
	Artists running workshops	Advertising, social media, website, posters, business card, insurance certificate - proof of workshops if a group/company something to show you are part of it.
	After school club (unless staff are paid directly by the school as this would be considered part of the school). If club is a registered charity or CIC then not for profit membership applies	Ofstead Registration, Staff ID, Uniform, letter on Headed Paper, Club email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip

Membership - Not For Profit Group	Type of group	Evidence you can show us
* Proof that you do something with a group of children or adults in a theraputic, care, creative, education or play setting. * Proof that you are authorised to take membership on behalf of the group if you aren't an individual * Proof of not for profit status - charity/CIC/CIO number, NHS ID, Council ID or being a church. If you are registered company rather than a Charity, CIO or CIC then you come under standard membership.	Charities/ Community Interest Organisations CIO/Community Interest Company CIC	Charity, CIC or CIO number and some proof you are connected to them - name on website/official literature, letter on headed paper, DBS with charity name, pay slip, organisation cheque book/credit card/purchase order, ID badge
	Churches (membership is for the whole church for individual churches so can include Sunday school, youth work, messy church as well as general church use)	Name on church literature or website, letter on headed paper, DBS with church name given,
	Hospital wards or NHS departments	NHS ID, letter on Headed Paper, NHS email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
	Community Festivals that are not for profit	Evidence of not for profit status
	Council Departments	Council ID, letter on Headed Paper, Council email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip

Membership - Voluntary Group	Type of group	Evidence you can show us
These memberships are for groups with no paid staff and that are not part of a larger organisation * Proof of voluntary status * Proof that you do something with a group of children or adults in a theraputic, care, creative, education or play setting. * Proof that you are authorised to take membership on behalf of the group if you aren't an individual	Uniformed groups - scouts, guides, cadets, boys brigade, woodcraft folk	ID or warrant card, name on website or official literature, DBS naming group, group cheque,
	Arts Trails	Name on facebook, website, official literature such as trail map. Meeting minutes, insurance documents, bank statement
	Window Wanderland Trails	Proof of Window Wanderland sign up - email or on the Window Wanderland website. The trail organiser should take out the membership.
	Parent run informal toddler groups	Poster or facebook group or other advertising. Insurance document. Venue hire invoice
	Street Parties	Licence for road closure, letter from the council, poster, social media or group communication
	Informal art/craft group	Communication about meetings, photos of meetings, social media, posters
	Community gardens	Poster or facebook group or other advertising. AGM or meeting minutes, group constitution documents. Website/blog.

Individual Memberships

Membership - Individual Childminder	An individual Childminders or Nanny	Ofstead Unique Reference Number
Membership - Individual Community Artist	An individual Community Artists. An artist whose work includes work that is funded or comissioned. That work with groups to deliver projects.	Evidence of funding or commissioned work - application/contract/invoice/communication about it. Evidence of community projects - contract/invoice/ poster/website/photographs. Business card that indicates community art status.
Membership - Individual Post 16 Student	Anyone older than 16 in Education	Valid Student ID
Membership - Indvidual Supply Teacher	A teacher not employed just at one school	Supply Agency or documentation. Short term teaching contract.

Education Memberships

Membership - Nurseries/Preschools/Children's Centres/Early Years * Proof that you are authorised to take membership on behalf of the group	All nurseries, preschools and children's centres whether private, lea funded or not for profit.	Staff ID, Uniform, letter on Headed Paper,official email address, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
Membership - Primary/Secondary/Special Schools * Proof that you are authorised to take membership on behalf of the school	All schools for 5-16 year olds. Membership includes 2 cards - one for the PTA or friends.	Staff ID, Uniform, letter on Headed Paper, school email address, Insurance certificate, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip
Membership - College/University * Proof that you are authorised to take membership on behalf of the college/university	Membership is for both course/department staff and students.	Staff ID, letter on Headed Paper, university/college email address, name on website or official literature, organisation cheque book/credit card/purchase order, pay slip